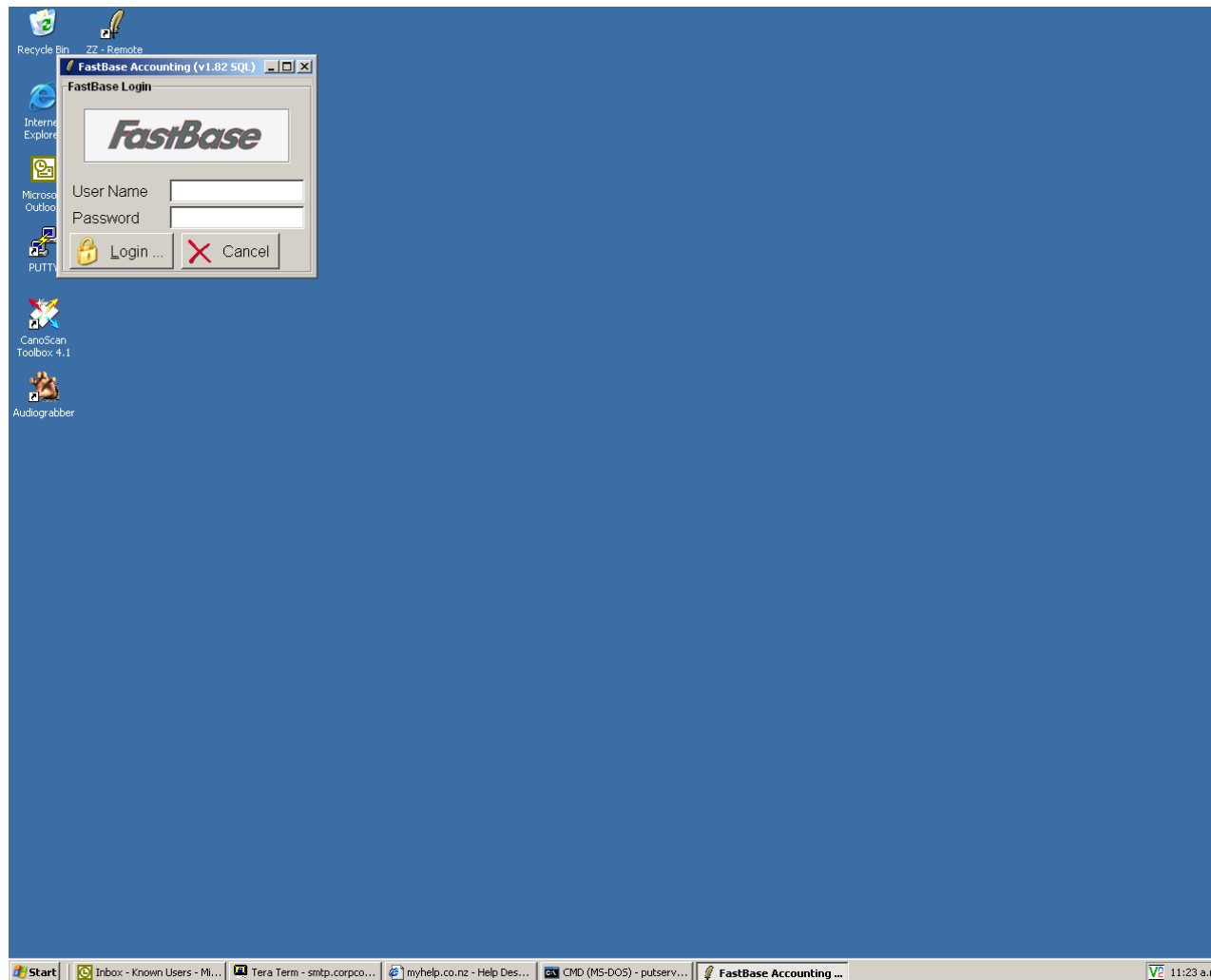


FastBase - Accounting and Distribution System



Start by logging in - user specific security.

FastBase - Test Company

File Help Maintenance Processing Reports Order Entry Purchasing Service Transactions Utilities

FastBase **Test Company**
 User : FastBase Support
 Branch : Wellington

Customer Enquiry (F1) Part Enquiry (F2) Supplier Enquiry (F3) GL Account Enquiry (F4)

Recent Actions	Last Accessed
Branches	27 Jun 02:53pm
Part Maintenance	23 Jun 11:09am
Accounts Receivables - Invoice	23 Jun 11:09am
Maintain Sales Order	23 Jun 11:08am
New Sales Order	23 Jun 11:07am
Customer Maintenance	15 Jun 10:13am
Customer Sales - Sorted	14 Jun 10:51am
Users	8 Jun 09:33am
Companies	23 May 09:34am
Print Statements	18 May 10:00am
Printers	18 May 09:05am
Transaction Definitions	18 May 09:02am
Stationery Layouts	16 May 01:12pm
Print Invoices	16 May 01:08pm
Modules	16 May 01:08pm
Change Company	16 May 01:06pm
Rebuild Transactions	27 Apr 08:35am
Accounts Receivables - Journal	14 Apr 11:46am
Accounts Receivables - Credit	14 Apr 09:48am
Customer Sticky Labels	1 Apr 04:22pm
Part Sticky Labels	1 Apr 04:22pm
Customer Invoice	31 Mar 05:07pm
Part Listing	31 Mar 05:07pm
GL Account Maintenance	17 Jan 04:39pm
Accounts Receivables - Receipt	17 Jan 04:39pm
Rebuild Batch Totals	23 Nov 09:50am
About	23 Nov 09:48am
Stock Valuation	18 Nov 03:25pm
Evaluate Script	18 Nov 03:21pm
Inventory - Stock Adjustment	18 Nov 03:13pm
Active Customers by Salesperson	18 Nov 03:11pm
Period End Processing - General Ledger	12 Aug 09:52am
Period End Processing - Inventory	12 Aug 09:52am
Period End Processing - Accounts Payable	12 Aug 09:52am
Period End Processing - Accounts Receivables	12 Aug 09:50am
Customer Aged Trial Balance	12 Aug 09:49am
Customer Sales Analysis	15 Jul 09:01am
Stock Sales Analysis	15 Jul 08:47am
Maintain Service Jobs	27 May 11:27am
Orders Taken Report	25 May 08:44am

NEW Sales Order

August 2005

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FastBase

Phone (04) 387 9807 FastBase documentation is available at <http://www.fastbase.co.nz> v1.82 SQL

Start | Inbox - Known Users - Mi... | Tera Term - smtp.corpco... | myhelp.co.nz - Help Des... | CMD (MS-DOS) - putserv... | FastBase - Test Comp... | Untitled1 - OpenOffice.o... | 11:26 a.m.

The main screen - do simple enquiries or access any of the options available.
 (see our website for further details, www.fastbase.co.nz)

Customer Invoice - Test Company

Header

Invoice Number: 1444
 Customer: 10187 Futureworks Ltd
 Order Number: TEST
 Salesperson: Steve Cockram
 Operator: FastBase Support

Branch: Wellington
 Internal Reference:
 Invoice Date: 29/08/2005
 Batch Number: 1324

Line Items

Part Number	Description	Br	Quantity	Unit	Selling Price	Extension	Line Note
L4PNM-RC	N Male for LDF4-50 Ringflare	W	1.00		45.00	45.00	
LDF4-50A	Heliax 1/2" Cable	W	2.00		11.80	23.60	2 * 1m lengths
LDF5-50A	Heliax 7/8" Cable	W	1.00		22.05	22.05	

Line Item

Part: LABOUR Labour

Quantity: 2.00 hr Availability: Non-Diminishing

Sell Price: 60.00 \$ Supply Branch: W Wellington

Discount: 0.00 % List Price: 0.00

Net Price: 60.00 \$ NZD Unit Cost: 0.0000

Line Item Total: 120.00

Line Note: Strip cables for wiring job (use "TEXT" for long messages)

Save Cancel

Totals

Freight	0.00 \$
Sub-Total	90.65 \$ (Tax Exclusive)
G.S.T.	11.33 \$
Total	101.98 \$ NZD
Total Items	4.00

Save Delete Cancel Help

Start | Inbox - Known Users - Mi... | Tera Term - smtp.corpco... | myhelp.co.nz - Help Des... | CMD (MS-DOS) - putserv... | Customer Invoice - T... | Fastbase wall chart.doc -... | 11:32 a.m.

Need to sell something? One way is to enter a customer invoice.
 This screen shows the entry of parts and labour.

Sales Order - Test Company

Order Header

Our Ref: Order Branch:

Customer: Operator:

Order No.: Order Date:

Salesperson: Quote Reference:

Order Lines

Part	Description	Qty Required	Qty Supplied	Qty Back Ordered	Net Price	Note
L4-CLICK	Hanger Kit of 10 for LDF4-50 Click-On	2.00	0.00	2.00	69.12	
L4PNM-RC	N Male for LDF4-50 Ringflare	1.00	1.00	0.00	43.99	

Line Item

Part:

Qty Required: Total Qty Ordered:

Supply Ex-Stock: Supply Details (F1):

Supply Ex-Backorder: Backorders (F1):

Sell Price: \$ Press F1 to flag price as an Estimate. List Price:

Discount: % Replacement Cost:

Net Price: \$ Total Value \$870.60

Line Note:

Totals

Sub-Total	182.23	\$(Tax: Exclusive)
G.S.T.	22.78	\$
Total	205.01	\$(NZD)
Total Items	3.00	(required qty)

Windows Taskbar: Start | Inbox - Known Users - Mi... | Tera Term - smtp.corpco... | myhelp.co.nz - Help Des... | CMD (MS-DOS) | Sales Order - Test Co... | fastbase wall chart.doc - ... | 11:53 a.m.

Another way of selling goods is via Order Entry.

If you frequently back order goods or supply from multiple locations use this option. Order entry can include packing slips, dispatching of goods, track and trace and more...

Job - Test Company

Job Header

Our Ref: Order Branch:

Customer: Operator:

Order No.: Job Start Date:

Salesperson: Quote Reference:

Job Lines

Part	Description	Qty Required	Qty Supplied	Qty Back Ordered	Net Price	Note
LABOUR	Labour	4.00	4.00	0.00	55.00	
LABOUR	Labour	2.00	2.00	0.00	55.00	

Line Item

Part:

Qty Required: hr Total Qty Ordered:

Supply Ex-Stock: Supply Details (F1):

Supply Ex-Backorder: Backorders (F1):

Sell Price: \$ Press F1 to flag price as an Estimate. List Price:

Discount: % Replacement Cost:

Net Price: \$ Total Value \$110.00

Line Note:

Press F1 to select message.
Press F2 to maintain messages.

Totals

Sub-Total	<input type="text" value="330.00"/> \$ (Tax Exclusive)
G.S.T.	<input type="text" value="41.25"/> \$
Total	<input type="text" value="371.25"/> \$ NZD
Total Items	<input type="text" value="6.00"/> (required qty)

Windows Taskbar: Start | Inbox - Known Users - ... | Tera Term - smtp.corpc... | myhelp.co.nz - Help Des... | CMD (MS-DOS) | Job - Test Company | fastbase wall chart.doc ... | Transactions/orders/line... | 12:00 p.m.


Billing labour and materials?

The service module also billing of time and materials, much like entering an invoice or sales order.

Adobe Reader - [14441.pdf]

File Edit View Document Tools Window Help

Save a Copy Search 79% Help YMW Adobe Reader 7.0



Test Company
PO Box 14762
Kilbirnie
Wellington
Ph: (04) 387-9807
Fax: (04) 387-9809

TAX INVOICE : 1444

Date 29/08/2005

GST No 12-123-123

INVOICE TO:
Futureworks Ltd
PO Box 7394
58 Kent Tce
Wellington South

DELIVER TO:
Futureworks Ltd
PO Box 7394
58 Kent Tce
Wellington South

Customer No	10187	Packing Slip No			
Cust Order No	TEST	Page	1		
PART	DESCRIPTION	QTY	UNIT PRICE	TOTAL	
LAPNM-RC	N Male for LDF4-60 Ringflare	1	45.00	45.00	
LDF4-50A	Heliax 1/2" Cable 2 * 1m lengths	2	11.80	23.60	
LDF5-50A	Heliax 7/8" Cable	1	22.05	22.05	
LABOUR	Labour Strip cables for wiring job.	2	60.00 hr	120.00	

Payment Terms:
Our credit terms are that accounts must be paid in full on or before the 20th of the month following the month of invoice.
Romalpa Clause: The title of Goods supplied is retained by Test Company until full payment is received. If the goods are sold by the Customer prior to payment then the proceeds of the sale shall be the property of Test Company.

Sub Total	210.65
GST	26.33
INVOICE TOTAL	236.98

Pay to: Adventure Brands Ltd or EFT: National Bank, Tauranga, A/C No. 060-433-0285208-00

1 of 1

Start | Inbox - Known Users - ... | Tera Term - smtp.corpc... | myhelp.co.nz - Help Des... | CMD (MS-DOS) - putser... | Invoice Batch - Test Co... | fastbase wall chart.doc ... | Adobe Reader - [144... | 11:40 a.m.

The printed invoice. This is just a sample of what you can do.
Invoices can be printed on your existing stationery or printed on plain paper.

Adobe Reader - [101871.pdf]

File Edit View Document Tools Window Help

Save a Copy Search Select 79% Help

Adobe Reader 7.0

FastBase

Test Company
PO Box 14762
Kilbirnie
Wellington
Ph: (04) 357-6807
Fax: (04) 357-6800

STATEMENT : 31/08/2005

CUSTOMER:
Futureworks Ltd
PO Box 7394
58 Kent Tce
Wellington South

Customer No 10187
Statement Date 31/08/2005
Page 1

DATE	TYPE	OUR REF	YOUR REF	DEBIT	CREDIT	BALANCE		
10/12/2001	Invoice	1401	TELKIT	447.86		447.86		
29/08/2005	Invoice	1444	TEST	236.98		684.84		
				3 Months+	2 Months	1 Month	Current	Total Due \$
				447.86	0.00	0.00	236.98	684.84

REMITTANCE ADVICE for Test Company

PO Box 14762
Kilbirnie
Wellington

FROM:
Futureworks Ltd
PO Box 7394
58 Kent Tce
Wellington South

31/08/2005
Customer No: 10187

3 Months & Over 447.86
2 Months 0.00
1 Month 0.00
Current 236.98
Total Due \$ 684.84

1 of 1

Start | Inbox - Known Users - ... | Tera Term - smtp.corpc... | myhelp.co.nz - Help Des... | CMD (MS-DOS) - putser... | FastBase - Test Company | fastbase wall chart.doc ... | Adobe Reader - [101... | 11:45 a.m.

Statements can be printed at the end of the month. This is a sample of what can be done.
Statements can be printed or emailed directly to the customer.

Customer Receipt - Ref "10172" - Test Company

Receipt Details

Customer: 10187 Futureworks Ltd Find Customer
 Bank Account: NZ Bank Account
 Receipt Date: 29/08/2005
 Amount: 236.98 \$NZD
 Drawer Name: Test Enter "Cash", "Direct" or "Eftpos" if applicable.
 Cheque Bank:
 Cheque Branch:
 Exchange Rate: 1.0000 NZD
 Narration:

Save Cancel Help

Current Balance

150+ Days	447.86 \$
120 Days	0.00 \$
90 Days	0.00 \$
60 Days	0.00 \$
30 Days	0.00 \$
0 Days	236.98 \$
Total	684.84 \$

Receipt Details

Notes

Select each invoice and enter the amount being paid.
 Use the 'Auto Apply' button to automatically apply the outstanding amount to the oldest invoices.
 Use the 'Unapplied' button if the outstanding value isn't paying off an existing invoice.

Unpaid Invoices

Invoice Date	Reference	Order	Invoice Total	Amount Due	Amount PAID	Balance Owning
10/12/2001	1401	W368/1	447.86	447.86		447.86
29/08/2005	1444	TEST	236.98	236.98	236.98	0.00

Save Auto Apply Unapplied Back

Totals

Total Applied	236.98 \$
Total Value	236.98 \$

Windows taskbar: Start, Inbox - Known Users - ..., Tera Term - smtp.corpc..., myhelp.co.nz - Help Des..., CMD (MS-DOS) - putser..., Customer Receipt - R..., fastbase wall chart.doc ..., Adobe Reader - [14441....], 11:41 a.m.

Enter payments from customers (receipts).
 Select the invoices that were paid or get the computer to do it for you.

If you would like to know more please ask for a demonstration.

Purchase Orders
Cash Book
GST
General Ledger
Accounts Payable
Sales Reports
and much more...

Choose FastBase for support and service that you cannot get from a standard, off the shelf package.

Choose FastBase for ease of use.

Choose FastBase for growth.
(when you purchase FastBase you are buying all modules, no extra costs)

Choose FastBase for cost savings.
(there are many examples which will be applicable to your business)
